

Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 20th December 2018

PRESENT:

Councillors M. Nairn Chair, M. Lister Vice Chair, M. Burlingham, P. Smith, J. Prosser, M. Buxton, C. Drewry, S. Walmsley and Mrs P. Angus Clerk to the Council.

Mr J Reay Handyman. There was 5 members of the public.

1. APOLOGIES OF ABSENCE

Cllr T. Childerhouse

2. ACCEPT AND SIGN THE MINUTES – To accept and sign the minutes as a true record of the meeting held on 18th October 2018

The minutes of the Parish Council meeting held on Thursday 18th October 2018 having been previously circulated were accepted as a true record of that meeting, this was proposed by Cllr Buxton seconded by Cllr Lister and 7 agreed, the Chair signed the minutes

3. TO RECEIVE DECLARATIONS OF INTEREST

None

4. PUBLIC PARTICIPATION

At this point there was a discussion regarding the Brandon Railway Station buildings that Network Rail/Greater Anglia intend to knock down and that there was meeting held in which Norfolk Councillors were not invited and were not infact aware of the meeting. Following this discussion, it was agreed that the Clerk would write to District Cllrs Sam Chapman Allen and William Nunn asking if the buildings could be considered as listed buildings therefore preventing them from being demolished.

5. MATTERS ARISING

5.1 Outstanding Highway Matters – to discuss any outstanding issues

The chair said the work on the Brandon Road was for the drainage, the surface is due to be skimmed on the 10th January along with the junction of Hockwold Road. Cllr Burlingham pointed out that she had noticed that the village is not very disabled friendly with many paths unsuitable for wheel chair users as well as pushchairs and following a discussion it was agreed that the Clerk ask David Jacklin from Highways to come and take a look at these areas to see what improvements can be made.

5.2 Street Lighting – Street Lighting officers report

3 were reported in November and 4 in December and Cllr Burlingham said that the lighting contractor dealt with these very promptly and it was agreed that the Clerk write a letter of thanks to Westcotec for their very good service through out the year and also for the use of their cherry picker to decorate the Christmas tree.

5.3 Playing Field/Open Spaces

The faulty foot plate will be repaired in the new year on the 14th January and Laurels have now been planted in the area.

5.4 Football Club – to agree terms and conditions for the Club

The Clerk had drawn up a formal agreement for the football club to take on responsibility for the running and maintenance of the changing rooms and it was agreed to send this to the new chairman/secretary of the club to have this formally agreed and signed.

Proposed terms and Conditions are as follows: -

The Club to take full responsibility for the following

- Full repairing obligation for buildings and fixtures and fittings.
- The maintenance of the pitch
- Payment of Electricity and Water supply (Bills to be addressed directly to the Club and not the Parish Council)

Failure to carry out these responsibilities will result in the use of the facilities being withdrawn from the Football Club.

Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 20th December 2018

5.5 STANTA Tour 2019 – date 12th June 2019

The Clerk has contacted STANTA training area and has now been given a date for the tour which is 12th June 2019, notices will go on the website and notice boards and also in the Weeting Village Life, it was agreed that the tickets would cost £6.00, this will cover the cost of the coach and also provide a donation towards the various Charities related to the armed forces.

5.6 Meeting dates for 2019

Meetings will be held on the third Thursday of the month as in previous years, there will be no meeting in November.

5.7 War Memorial – To discuss the current situation regarding the location of the War Memorial

The chair said that the dioses want to close St Marys church due to the high maintenance cost of running the building. This will mean that the War Memorial that is currently situated in the church will need to be relocated. Following a discussion, it was suggested that Parrotts Piece would be a suitable place to put the memorial and it was agreed that the Clerk would investigate the possibility of getting this built and what grants are available to help towards the cost.

6. REPORTS

6.1 Chairman's Report

The litter picks have been very successful and the Chair said that on Sunday 23rd December the Parish Council will be handing out mulled wine and mince pies to all volunteers that have given their time to help with litter picks, bulb planting, decorating the Christmas tree and the speed watch volunteers.

6.2 Clerks Report

- Reported fly tipping outside Church and Bowls club.
- Reported moles on football field to mole man.
- Completed and sent the paperwork through for the grant towards the new gated signs into the village we will hear about this in March 2019 – thank you to District Cllr Sam Chapman Allen and County Cllr Fabian Eagle for their support for this grant application.
- Reported wobbly footplate on the adults exercise area – this will be repaired on the 14th January.
- Contacted STANTA regarding a date for a STANTA Tour – we are booked for the 12th June 2019.
- Asked STANTA to send over weekly firing and flying times so that we can put these on the web site and notice boards.
- Prepared final figures for the Budget and Precept for 2019-2020 and distributed these to all Cllrs.
- Reported to Highways various jobs that will need to be carried out when the Rangers come to Weeting.
- Reported to Highways loose man hole cover in Herewood Way.
- Received notices from Breckland regarding elections and how to become a Councillor and have given the handyman to put up on notices boards.
- Attended a Clerks networking morning in Swaffham.

6.3 Village Handyman Report

- Dog Walk - Fitted straining line on top of the fence and fitted metal to top of post of fence to prevent rotting and painted this black, also spread wood chipping in the corner.
- Village Sign – rendered with concrete mix on top of brick work on brick pillar and painted black.
- Victor Charles Close – cut back overhanging branches.
- Parrotts Piece – replaced two broken posts in car park.
- Made new door for the notice board by the paper shop.
- Fitted hasp and clasp to the Christmas tree electric box.
- Put up Christmas tree with the Chair and Vice Chair – supplied wedges etc.
- Play area – fixed T&G boards to back of notice board as plywood backing has rotted.

Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 20th December 2018

- Clothing bank – regularly unjamming and splitting up bags of clothes to go into the bin also had back pack type of bag jammed in the shoot.
- Started to cut back small trees that had fallen into main road near the junction of Saxon Place, Mr Carl Grey came to help with this with his fork lift type tractor and kindly pushed all fallen trees back from the main road.

6.4 Bowls Club Report

Cllr Lister said that the club are thinking of holding after school classes for youngsters to learn how to bowl.

6.5 Village Hall Report

Nothing to report.

6.6 Football Club Report

The club now has a new Chairman and new committee – the plumbing problem has now been repaired.

6.7 District Councillors Report

Not at meeting.

6.8 County Councillors Report

Not at meeting.

7. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

Nothing to report

8. FINANCE

8.1 To Agree and Sign the Payments for the November and December invoices

The following payments were authorised on Thursday the 20th December 2018 the November Cheques were signed by P. Angus and Cllr Nairn prior to this meeting as there was no meeting in November, the December cheques were signed by Cllrs Lister and Burlingham, this was proposed by Cllr Prosser, seconded by Cllr Burlingham and all agreed.

November payments

Balance for October 2018 **£39,532.51**

Minus the following direct debits

E-On Street Lights	£535.09
E-On Street Lights Parrots Piece	£11.90
Viridor Waste Collection	£52.61
Mr J Reay Salary Paid by SO	£200.00

Total Direct Debits **£799.60**

Plus the following receipts

Weeting Bowls Club	£18.75
Weeting Village Life	£1,330.00

Total Income **£1,348.75**

Total after Direct Debits and Income **£40,081.66**

Cheques	Description	Total
400244	Mrs P Angus - Salary £536.77- Office £25.00- Phone £7.03	£568.80
400245	Mr J Reay - Salary 60 hours £491.70 (£200.00 paid by SO see above) Mileage 40 @ £18.00 – Delivery of NCC Magazine £110.00	£419.70
400246	E-On Football Club Electricity Bill	£12.78
400247	Westcotec - Street Light Maintenance	£194.08
400248	Treelink - Trees Felled and stump grinding Village Hall drive	£2,316.00
400249	Viking Stationers - Black Sacks for handyman and Polly Pockets for ring binders	£40.75
400250	T T S R Grass Cutting	£1,303.20
400251	Chase Timber - Village Maintenance Supplies	£8.67
400252	Fengate Fasteners - Village Maintenance Supplies	£16.99

**Minutes of the Weeting with Broomhill Parish Council Meeting
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Total Cheques paid	£4,880.97
Balance in Community Account November 2018	£35,200.69
Balance in Savings Account	£0.00

December payments	
Balance for November 2018	£35,200.69

Minus the following direct debits	
E-On Street Lights	£517.84
E-On Street Lights Parrots Piece	£14.91
Viridor Waste Collection	£76.02
Mr J Reay Salary Paid by SO	£200.00

Total Direct Debits	£808.77
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Plus the following receipts	
Weeting Bowls Club	£18.75
Weeting Village Life	£915.00

Total Income	£933.75
Total after Direct Debits and Income	£35,325.67

Cheques	Description	Total
400253	Mr J Reay - Salary 54 hours £445.07 (£200 paid by SO) Mileage £27.00 - Del of Weeting Village Life £135.87	£407.94
400254	Mrs P Angus - Salary £536.77 - Mileage £3.6 - Phone £5.00 - Office rent £25.00	£570.37
400255	HMRC - 3 months employee tax	£621.12
400256	Barkers Print - WV L	£617.00
400257	Elveden - Christmas Tree	£594.00
400258	Fengate Fasteners - Village maintenance	£18.98
400259	Westcotec - Street Light Maintenance	£194.08
400260	CPRE - subscription	£36.00
400261	Tree Link - 52 Laurel trees planted	£240.00
400262	Richard Oulton - Mole man - playing field	£50.00
400263	Void Cheque	£0.00
400264	E-On - Football Club	£18.46
400265	Mr M. Nairn - Fairy lights for small trees	£44.55
400266	Weeting Village Hall Hire	£18.75
400267	Mr J Reay - Work Boots	£39.99

Total Cheques paid	£3,471.24
Balance in Community Account December 2018	£31,854.43
Balance in Savings Account	£0.00
(£2,000 ringfenced for play area maintenance and £996.50 for outdoor play projects)	

8.2 Estimated spend for 2018/2019

Figures were circulated to the Cllrs prior the meeting –it is estimated that the total expenditure for year end 2019 will be £51,004, this will leave an estimated total of £23,359 to carry forward to 2019/2020.

8.3 Budget/ Precept for 2019/2020

Figures for the budget had been circulated to the Cllrs prior to the meeting – the estimated total spend for 2019/2020 is £45,820. Following this it was agreed that the precept required for 2019/2020 will remain at £36,500, this was proposed by Cllr Drewry, seconded by Cllr Lister and all agreed.

8.4 Weeting School - Application for grant towards additional IT equipment

Nothing has been received from the school and it was agreed to defer this to this next meeting for discussion.

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9. PLANNING APPLICATIONS

**3SO/2018/0003/SCO Land at Brandon Road Weeting
EIA scoping opinion for proposed crematorium facility dated 26th October 2018**

**3PL/2018/1373F No 3 Fengate Drove Weeting IP27 0PW dated 1st November 2018
Proposed replacement dwelling with integral garage
No objections**

**3PL/2018/1413F 1 Cromwell Road Weeting IP27 0QT dated 12th November 2018
Proposed 4 bedroom one- and one-half storey at rear of 1 Cromwell Road
No objections**

10. MEMBERS' MATTERS - items for next Agenda

None

With nothing more to discuss the meeting closed at 8.10pm

Chairman: _____ Date: _____